Arrival checklist
Useful information for international staff (paid by the University of Antwerp) to prepare the move to Belgium.

Accommodation
We advise to start your search for suitable accommodation as soon as possible. Helpful links and information for your accommodation search can be found on our website:

uantwerpen.be/international-staff-housing

Residence permit
Upon arrival in Belgium, you must register at the local government office in your place of residence. The university can assist all staff members living in Antwerp or one of its districts:

☑ PhD students can get assistance from the International Relations Office
   uantwerpen.be/residencepermit

☑ Other staff members can get assistance from the International Staff Office:
   uantwerpen.be/international-staff-residence-permit

Health insurance
Anyone living and/or working in Belgium is obliged to take out health insurance. The International Staff Office can assist with the registration process:

☑ Register for basic health insurance (obligatory)
   uantwerpen.be/iso-health-insurance

☑ Register for hospitalisation insurance (optional)
   pintra.uantwerpen.be/hospitalisation-insurance

Other insurances
☑ Take out tenant liability insurance (obligatory)
☑ Take out civil liability insurance (optional)
   pintra.uantwerpen.be/other-insurances
**Bank account**
- Open a Belgian bank account.
  The website of KBC allows you to open a bank account online before arrival in Belgium. Please follow the instructions in the manual carefully if you wish to open a bank account with KBC (can be done before arrival in Belgium):
  - [uantwerpen.be/bank-account](https://uantwerpen.be/bank-account)

**Dutch courses**
- Register for a Dutch course:
  - [uantwerpen.be/linguapolis-dutch](https://uantwerpen.be/linguapolis-dutch)

- Other Dutch courses in Antwerp:

**Public transport**
- Apply for a bike allowance or a reimbursement of public transport
  - [pintra.uantwerpen.be/commuting-allowance](https://pintra.uantwerpen.be/commuting-allowance)

**Family matters**
- Apply for family allowance
- Look for a daycare facility (children between 0 and 3 years)
- Look for schools (children > 3 years)
  - [uantwerpen.be/iso-family](https://uantwerpen.be/iso-family)

**Integration & leisure**
- Register for a welcome session of the International Staff Office
  - [uantwerpen.be/iso-welcome](https://uantwerpen.be/iso-welcome)

- Join the international community MONDO
  - [uantwerpen.be/mondo](https://uantwerpen.be/mondo) or join our Facebook community ‘MONDO by UAntwerp’.

- Get your Pluspass and join the sport & cultural activities organized by the University of Antwerp

**More information?**
International Staff Office
[int.staff@uantwerpen.be](mailto:int.staff@uantwerpen.be)
- [uantwerpen.be/international-staff-office](https://uantwerpen.be/international-staff-office)
- [pintra.uantwerpen.be/incoming-staff](https://pintra.uantwerpen.be/incoming-staff)